

Date & Time 24 August 2011, 4:00 pm-5:30 pm

Location AIA Seattle

Co-Chairs David Winans-GGLO Email: dwinans@gglo.com
 Carl Dominguez-Schacht|Aslani Architects Email: carl@saarch.com

Attendees:

x	David Winans
x	Carl Dominguez
x	Karoline Vass
x	Jesse Walton
x	Jared Silliker
	Margaret Montgomery
x	Cheryl Jacobs
x	Leslie Jonsson
	Eric Anderson
	Jack McKean
	David Mount
x	Kerry Mason
	Kjell Anderson
	Peter Dobrovolny
	Aaron Helmers
	Sheena Shook
	Mark Shapiro
	Matt Rumbaugh
	Alex Steele
	Josh Hatch
	Vincent Martinez
	Nina Smith-Gardiner
	Jonathon Rugh
	Meredith Everist
	Stephen Gibson
	Phoebe Warren
	Michael Eliason
	Marjorie Lund
	John Smith
	Jake Woland
x	Max Wilson

8.1	Previous Minutes	
8.1.1	No comments	
8.2	WMIG 2012	
8.2.1	EA indicated that he will be scheduling a meeting with Chris Meek to discuss logistics and next steps for WMIG 2012.	
7.2.2	<i>Karoline indicated that based on the even calendar for 2012, WMIG is tentatively slated for the week of April 16 (18th).</i>	COMPLETE
7.2.3	<i>Sept COTE mtg will be scheduled as the WMIG kick-off meeting (need to try and schedule NBBJ deck for this mtg)</i> <i>Karoline indicated that we should NOT schedule this meeting during the Seattle Design Festival (Aug 16-25)</i> NBBJ deck has been secured for Wed. Sept 21 from 4-7.	COMPLETE
6.1	<i>Co-chair nominations: Eric Anderson, Cameron Hall, Brian Geller, Jon Heller, Leslie Jonsson.</i> <i>Committee has one week to make comments on these nominations.</i> <i>Karoline that the process to select the co-chairs is going through the AIA and needs board approval. Goal is to announce the co-chairs at the next COTE mtg.</i> Eric Anderson from CDI engineers accepted his nomination as one of the WMIG co-chairs. Cameron Hall was not able to accept the other chair nomination. Other names that the committee put forth were: Jesse Walton, Dan Williams, Rob Pena and Chris Meek. Jared and Karoline were to make contact with Rob and Chris. Jesse asked for a few days to consider the nomination. Sept. update: Jesse declined the co-chair nomination but Chris Meek from the Integrated Design Lab accepted the other nomination for WMIG co-chair.	COMPLETE
0.2.1	<i>WMIG 2010 debrief meeting held with Karoline, Lisa Richmond, David M, Jared, Margaret, Carl and David W on 12/15/10. Lisa indicated that there needs to be a very clear mission, goals, tools and audience. David Mount pointed out that WMIG has always been about education & celebration of sustainable projects and the quality design that can come out of such an endeavor. Regional outreach was also discussed but a strategy needs to be in place in order make this work. Lisa would like COTE to discuss the relative importance of the</i>	COMPLETE

	<p><i>WMIG output, i.e. education, celebration and legacy.</i></p> <p><i>Group meeting again in June to wrap up mission statement , goals, tools and schedule. Update COTE at June meeting.</i></p> <p><i>KV, JS, MM, CD and DW met prior to this COTE meeting and set a goal for the next COTE meeting to have mission statement, goals, tools and a preliminary schedule.</i></p> <p>This group met again with CD, CJ, KV, DW, JS, MM, EA and Lisa Richmond in attendance on Wed Sept 14 to discuss goals, schedule, budget and format for WMIG 2012.</p>	
8.3	Case Studies	
8.3.1	CJ indicated that this sub-committee will start brainstorming to better facilitate future case studies.	
6.3.2	<p><i>Jesse indicated that he is checking on the school case study for October (2030 Schools)</i></p> <p><i>October case study set for the 11th at GGLO- Schools for 2030, Today (Mahlum/ Integrus & Arup/ F&K)</i></p>	Send out reminder for Oct case study when appropriate since the next COTE mtg will occur after this event.
8.5	COTE Website	
8.5.1	JS suggested that the committee look to better integrate the use of this website into the regular and ongoing activities of COTE	
2.5.1	<p><i>It was suggested that a "Welcome" post should be put on the website. This message is likely to be related to the Kick-off for WMIG</i></p> <p>CD has posted the appropriate announcement/ message on the COTE website.</p>	COMPLETE
8.6	COTE Email List serve Housekeeping	
8.6.1	Carl to meet with Cheryl and David to discuss the transfer of COTE co-chair documentation and responsibilities.	
5.6.1	<p><i>Desire to bring back COTE regulars into the fold so we have a good core for on-going continuity and to create a good group for a sub-committee for WMIG 2012.</i></p> <p>CD has posted the appropriate announcement/ message to the listserve.</p> <p>CD has also updated the listserve with all interested persons.</p>	COMPLETE
8.9	Seattle 2030 District	
2.6.5	<p><i>Seattle 2030 District: Eric provided an update.</i></p> <p><i>Getting ready to launch; this group will be looking for layers of</i></p>	

	<p><i>commitment; wants COTE to think about how or where they can get involved; Eric will have an update next month.</i></p> <p><i>Cheryl indicated that energy district update to occur at energy forum in July.</i></p> <p><i>Brian Geller has left ZGF to become the director of the 2030 District.</i></p> <p>Jared indicated that the launch is Sept. 8 at the Pan Pacific Hotel.</p>	Let Jared know if you want to attend.
8.11	Energy Policy / Green Code Tracking	
8.11.1	Committee to provide a better means of communication to update COTE on these types of activities.	COTE 2012 Goal?
8.12	Guest Speakers at Upcoming COTE Meetings	
8.12.1	Committee to discuss and generate new ideas for future guest speakers.	Committee to follow up with Majorie and John regarding follow-up of structural sustainability
8.16	Portland COTE Activities	
0.6.4	<p><i>Josh Hatch w/ Brightworks and AIA Portland COTE shared how AIA Portland incorporated the 2030 Challenge into Portland's annual design awards.</i></p> <ul style="list-style-type: none"> • <i>2010 AIA Portland Design Awards</i> • <i>Carbon analysis committee</i> • <i>Design awards CO2 calcs from 2008-2010</i> <p>Call if it becomes an integral part of WMIG 2012</p>	CLOSED
8.17	New Business	
8.17.1	Hard Hat tour for Bullitt Foundation?	Kerry to check on availability.
8.17.2	Jessie indicated that the Passive Haus European head as abruptly disassociated himself from the Passive Haus USA.	
7.17.1	<p><i>John Smith and Marjorie Lund from the Structural Engineers Sustainability Committee, attended today's meeting with the following message:</i></p> <p><i>They are interested in working with architects and more specifically with AIA COTE to determine areas of interest and coordination of future events. They will report back to COTE on their September meeting.</i></p>	See 8.12.1
6.17.1	<p><i>COTE co-chair nominations: Cheryl Jacobs & Jack McKean</i></p> <p><i>Committee has one week to make comments on these nominations.</i></p> <p>AIA Seattle has indicated that Cheryl Jacobs was chosen to succeed Carl Dominguez as incoming co-chair.</p>	COMPLETE

6.17.2	<i>Leslie Jonnson - Ambassador Progam: Coordinate with ASHRAE for AIA presentation program.</i>	Follow-up!?
6.17.3	<p><i>Jack making progress on an ongoing Passive Haus series:</i></p> <p>Event <i>Passive House Part 3: Multi-Family Housing</i></p> <p>Presenter <i>Joe Giampietro</i></p> <p>Date <i>First week of September 2011</i> <i>Passive House NW has a conference that starts Sept 16th. Joe would like to present just prior to this to drum up interest in the conference.</i></p> <p>COTE AWARENESS <i>not mentioned but it is part of the follow-on to initial PH overview</i></p>	9-9-11
6.17.4	<p><i>Jack - other potential COTE sponsored lectures for fall 2011:</i></p> <p>Event <i>ME Energy Modeling in all phases of a project: benefits/products/requirements/expectations</i></p> <p>Presenter <i>Max Willson • Glumac</i></p> <p>Date <i>Fall 2011</i></p> <p>COTE AWARENESS <i>discussed basic premise but not particulars</i></p> <p>Event <i>ME Project Assumptions: How these affect a project and which ones are subject to review by the project team</i></p> <p>Presenter <i>Possibly Nathan Miller • Rushing</i></p> <p>Date <i>Fall 2011</i></p> <p>COTE AWARENESS <i>none</i></p> <p>Event <i>Living Walls</i></p> <p>Presenter <i>Leslie Jonsson, Jack McKean and biophilia expert</i></p> <p>Date <i>Fall 2011</i></p> <p>COTE AWARENESS <i>briefly mentioned at last COTE meeting</i></p> <p><i>Karoline indicated that credits are waiting to get approved.</i></p>	<p>10-7-11</p> <p>Karoline to provide actual dates.</p>
6.17.5	<p><i>Phoebe C. Warren from the City of Seattle Conservation Resource Division attended this meeting.</i></p> <ul style="list-style-type: none"> <i>She helps teams with commercial building incentives for energy efficiency measures and is interested in coming to</i> 	Follow up!?

	<i>future meetings and potentially do a brief presentation on incentive programs.</i>	
5.17.1	<i>Jesse brought to the table the idea of using Facebook to help broadcast WMIG 2012. COTE to keep this discussion going.</i>	Co-Chairs to check in with Aaron.
4.17.3	<i>Jack McKean arranged Passive House lunch time presentation at the AIA Seattle office on Tuesday, May 17 from 12-2 pm.</i> <i>Jack indicated that this event was well attended.</i>	Jack to post Video on COTE website
8.18	Next Meeting	
8.18.1	In lieu of the next COTE meeting the WMIG kick-off meeting will take place on Wed Sept 21 at NBBJ from 4-7.	